**Team Meeting Minutes**

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| Team Name | Team O.N.E. |
| Date & Time | 22/10/2019, 14:00pm |
| Venue | Main Arts Library Social Learning Space |
| Attendees & Roles | Xavier Churchman-Conway: Facilitator  Anneka Dinham: Recorder  Zoie Boyd: Reporter/Monitor |

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| Project Status: On Track |

**What did we do in this meeting?**

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| Action or Resolution | Owner |
| Started to generate a concept and general mechanics | ALL |
| Went over contract | ALL |

**What are we going to do next meeting?**

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| Action or Resolution | Owner |
| Identify details of our game | ALL |
| Verbs, nouns and gameplay | ZOIE |
| Narrative Structure / Game Design | ANNEKA |
| Game Story | XAVIER |

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| Is there anything blocking our progress? |
| Theme / Narrative |

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| Date, Time and roles of next meeting |
| 23/10/19, 15:30 – 17:30  Xavier: Reporter / Monitor  Anneka: Facilitator  Zoie: Recorder |