**Team Meeting Minutes**

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| Team Name | Team O.N.E. |
| Date & Time | 15/10/19 – 16/10/19, 14:00pm |
| Venue | Main Arts Library Social Learning Space |
| Attendees & Roles | Xavier Churchman-Conway: Reporter/Monitor  Anneka Dinham: Facilitator  Zoie Boyd: Recorder |

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| Project Status: On Track |

**What did we do in this meeting?**

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| Action or Resolution | Owner |
| Icebreakers to get to know the team (Hangman, Pictionary) | ANNEKA |
| Finalized initial Ideas | ALL |
| Identified 2 things which each member would like to see in the product of our game | ALL |

**What are we going to do next meeting?**

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| Action or Resolution | Owner |
| Pitch story elements/Write a rough draft of the narrative | ALL |
| Finalize game mechanics | ALL |

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| Is there anything blocking our progress? |
| The lack of current narrative in our game is proving to block the team from gathering enough information for the upcoming pitch presentation. |

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| Date, Time and roles of next meeting |
| 22/10/19, 14:00 – 16:00  Xavier: Facilitator  Anneka: Recorder  Zoie: Reporter/Monitor |